



of Barbados and the Eastern Caribbean Tent #73
Registered Charity #267

APPLICATION GUIDELINES For General Requests

PLEASE READ BEFORE COMPLETING THE APPLICATION FORM



WHO WE ARE

Founded in 1991 Variety Club Caribbean (Barbados) Inc now known as **Variety the Children's Charity** aims to help sick, disabled and disadvantaged children and young people up to and including the age of 18 years, who are resident within Barbados and the Eastern Caribbean.



WHO CAN APPLY

- ◆ Applications must be made directly to the charity in writing on behalf of individual children, but these must be supported by a letter from an appropriately qualified professional, e.g. physician (or medical doctor) occupational therapist, social worker, school teacher etc.
- ◆ Applications can also be made from non-profit making groups and organisations working with children up to, and including, the physical age of 18 years. These include statutory bodies (schools and hospitals) and registered charities.



WHAT CAN YOU APPLY FOR

- ◆ We can only consider requests for funding which will be of clear and direct benefit to a child or children.

In general, consideration is given to the funding of treatment (medical and surgical) unavailable in Barbados or to be sourced overseas in special circumstances specifically for the direct care of children.

Grants outside the guidelines include those listed below and applications for the following will be unsuccessful:

- ◆ repayment of loans
- ◆ hire, rental costs or down payments
- ◆ administrative/salary costs

This list is not exhaustive.



YOUR APPLICATION

- ◆ Applications can be made by parents, medical professionals, a school or organisation, hospitals and registered charities.
- ◆ Applications for specialist items of equipment, i.e. walking frames, seating systems, specialist beds should be accompanied by a supporting letter from a Physiotherapist or Occupational Therapist.
- ◆ Quotations for equipment should accompany an application.
- ◆ Variety the Children's Charity will need to be convinced of the legality and good standing of your organisation before consideration is given to making a donation.



THE NEXT STEP

- ◆ Your Application letter with full supporting **medical or educational documentation** will be reviewed by the Appeals Committee. The Committee promises to review all appeals although not all may be successful.
- ◆ In some cases, the Appeals Chair or the Executive Director may contact you to discuss your application more fully.
- ◆ The Committee recommendations are then put to the Crew, the main Board of Variety the Children's Charity for approval.
- ◆ Notification of the outcome of applications will be by letter, and the decision of the Board of Variety the Children's Charity is final.



A FEW NOTES

- ◆ There is no lower or upper limit on the level of grant which may be awarded.
- ◆ Payments are usually made on receipt of invoices from the supplier.
- ◆ The applicant must confirm they will take responsibility to arrange for the maintenance and insurance of any equipment funded by Variety the Children's Charity.
- ◆ All appeals are considered on their individual merits, and grants made are dependent on the availability of funds to the Charity at any particular time.



CONTACT INFORMATION

Should you require any further information or assistance please contact the Executive Director at –

Variety the Children's Charity - Tent 73

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